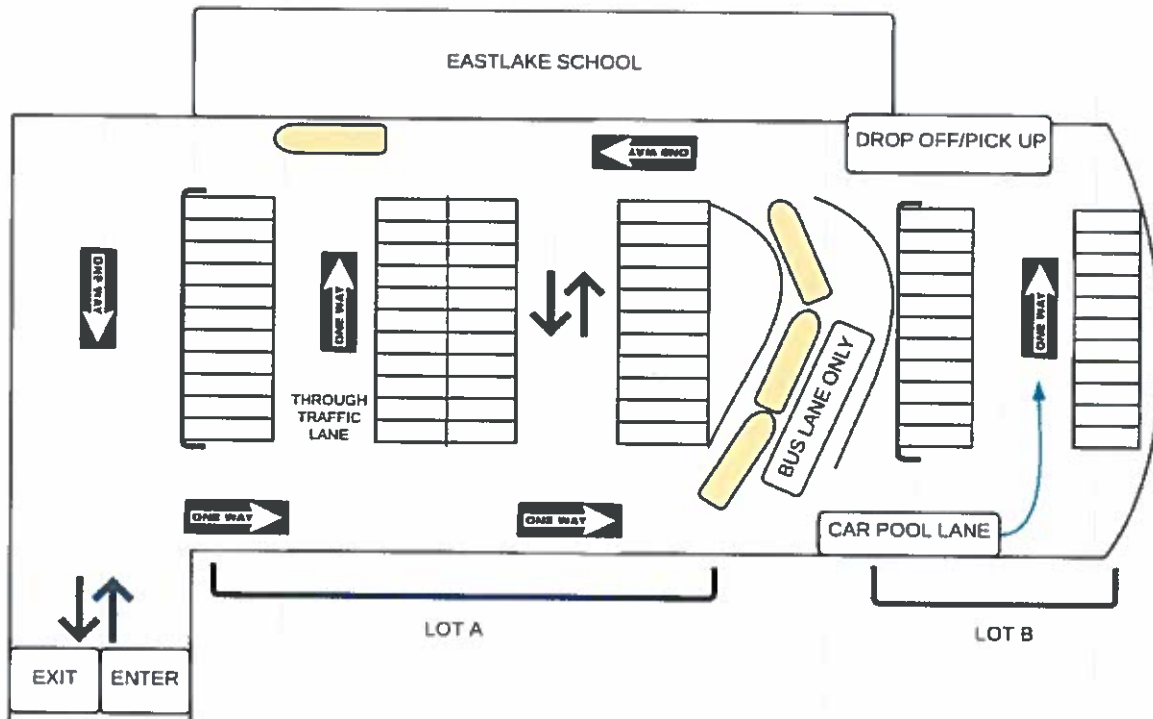


## **PARKING LOT PROCEDURES**

The safety of our school community is our top priority. Eba Road is the only entrance/exit to Eastlake School and it is unsafe for children to have cars enter or exit against the stream of traffic. At the request of the Parsippany Police Department, please do not park on the dead-end portion of Keyport Road when picking up your children. It is recommended that you use the school procedure put in place for arrival and dismissal. Please use caution while driving slowly and adhere to all traffic signs in the parking lot area.

### **General Rules**

1. Use designated crosswalks when crossing from the school into the parking lot.
2. DO NOT CROSS between parked busses. It is not safe.
3. Do not drive in the BUS ONLY Lane.



### **Arrival—AM**

- Drive slowly along the car pool lane. Follow the posted signs and proceed to the "Student Drop Off" area.
- Once stopped, please quickly release your child from the passenger side of your car.
- To speed the arrival process, allow your children to exit the car independently on the passenger side. The first 3 cars in line should be able to enter the "student drop off" area to release their children.
- If you need to help your child out of the car, please park in a legal parking space.
- Please maintain one line of traffic in the morning to ensure an orderly routine.

### **Dismissal-PM**

- Parents exiting their cars to pick up students should park their car in a legal parking space within Lot A or Lot B.
- Parents choosing to use the car pool lane, must remain along the right-hand side of the car pool lane until our students are dismissed. Please do not get out of your car or leave your car unattended while waiting in this lane.
- All traffic exiting the school must adhere to the posted traffic signs. For the safety of our school community, please do not make any illegal turns and be sure to yield to all school buses that are picking up our students.
- Please remember to give school buses the right of way during dismissal. Once a bus has come to a complete stop you may pass the bus on its left to exit the parking lot.

During inclement weather there are more cars than normal picking up their children. Please fill ALL available parking spaces prior to waiting in line. This will allow more parents onto the school grounds to pick up their children.